

VOLUNTEER DISABLED PARKING ENFORCEMENT PROGRAM	Document Number	GO 422
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1. PURPOSE

The purpose of this policy is to establish guidelines for and to implement the Volunteer Disabled Parking Enforcement Program.

2. PERSONS AFFECTED

All Volunteer Disabled Parking Enforcement Officers (VDPEO).

3. POLICY

It shall be the policy of the Hawai'i Police Department that it develop and maintain a Volunteer Disabled Parking Enforcement Program.

4. RESPONSIBILITIES

4.1. Qualifications - To qualify for an appointment as a VDPEO, an applicant must meet the following minimum requirements:

4.1.1. Be at least 21 years of age.

4.1.2. Shall be a U.S. citizen and a resident of the State of Hawai'i for more than one year.

4.1.3. Possess a high school diploma or an equivalent general education degree (GED).

4.1.4. Be of sound character; have not had any felony conviction, or a conviction for a crime of violence, or for the possession or sale of any illegal drug.

4.2. Powers of Volunteer Disabled Parking Enforcement Officers

4.2.1. Volunteer disabled parking enforcement officers shall perform the duties of the office only at their assigned district or sector and at the times authorized by the Police Chief or his designate.

4.2.2. Volunteer disabled parking enforcement officers are not sworn officers. They do not possess arrest powers and shall only have the authority to issue citations as outlined in this General Order.

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4.2.3. Volunteer disabled parking enforcement officers shall have the authority to issue citations for the following violations only:

- a. Section 291-51 of the Hawai'i Revised Statutes, Parking for Disabled Persons-Definitions;
- b. Section 291-57 of the Hawai'i Revised Statutes, Disabled parking; penalties; and
- c. Section 24-245.1 of the Hawai'i County Code, Parking permits for Disabled Persons, Penalties for violations;
- d. And other sections of law, when specifically authorized by the Police Chief.

4.2.4. Court Appearance Requirements - Volunteer disabled parking enforcement officers shall respond to an official summons or notice for court appearance as regulated by General Order 514, Court Appearance Requirements. The VDPEO shall only be compensated by the courts as are other civilian witnesses.

5. PROCEDURES

- 5.1. Appointment - The Police Chief shall appoint Volunteer Disabled Parking Enforcement Officers (VDPEO) who will serve without pay, and who meet the minimum qualifications.
- 5.2. Commission And Oath Of Office - Each person appointed as a Volunteer Disabled Parking Enforcement Officer shall receive a commission of appointment signed by the Police Chief and shall take the oath of office before assuming their duties. The VDPEO shall also be issued an identification card.
- 5.3. Terms of Appointment - Each Volunteer Disabled Parking Enforcement Officer shall be commissioned for a one-year term, from the date of appointment, and whose commission may be renewed each subsequent year.
- 5.4. Removal of Volunteer Disabled Parking Enforcement Officers

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5.4.1. Any commissioned Volunteer Disabled Parking Enforcement Officer convicted of a felony, crime of violence, or the possession or sale of any illegal drug shall have their commission forfeited. The commission of the VDPEO shall be forfeited upon such conviction.

5.4.2. The appointment of any commissioned Volunteer Disabled Parking Enforcement Officer may be terminated for cause at the discretion of the Police Chief.

5.5. Training

5.5.1. Persons appointed as Volunteer Disabled Parking Enforcement Officers shall attend training classes and other courses of instruction deemed appropriate by the Police Department.

5.5.2. The failure to attend a required training course may result in the denial of a person's application.

5.5.3. Classes shall include, but not be limited to, instruction on the limitations of the authority granted to commissioned Volunteer Disabled Parking Enforcement Officer.

5.5.4. Upon completion of the classes, applicants must successfully pass a written examination administered by the department.

5.6. Rules Governing Volunteer Disabled Parking Enforcement Officers

5.6.1. The Police Chief shall establish such rules and regulations as may be necessary for the proper conduct, performance of duty and actions of volunteer disabled parking enforcement officers.

5.6.2. While engaged in enforcement activities, Volunteer Disabled Parking Enforcement Officers shall comply with appearance standards specified for civilians in General Order 511.

5.6.3. While engaged in enforcement activities, Volunteer Disabled Parking Enforcement Officers shall display a valid identification card bearing their photograph and their title as a VDPEO.