

| | | |
|---------------------------------------|-----------------|------------|
| EMERGENCY/MAJOR INCIDENT RESPONSES | Document Number | GO 813 |
| | Effective Date | 08-05-11 |
| | Revisions | Underlined |
| | Page Number | 1 of 9 |
| | Approval: | HSK |

1. PURPOSE

The purpose of this policy is to establish guidelines for the safe and rapid response by members in emergencies and major incident cases.

2. PERSONS AFFECTED

2.1. All sworn personnel.

2.2. Dispatch personnel.

3. POLICY

It shall be the policy of the Hawai'i Police Department that members shall respond to emergency situations or incidents in a manner which is safe, rapid, and under proper supervision.

4. RESPONSIBILITIES

4.1. Commanders

4.1.1. The Watch Commander shall ensure that an adequate number of patrol units and supervisors are assigned but should limit the number to only those necessary.

4.1.2. Commanders of the Traffic Enforcement Unit, Criminal Intelligence, and Criminal Investigation Division shall inform the Watch Commander of their personnel availability. Personnel shall not clear from the station to respond unless specific assignments are made by the Watch Commander. The Field Supervisor and dispatch will be informed of the assignment by the Watch Commander.

4.2. Supervisor

4.2.1. The field supervisor shall monitor actual strength and keep the Watch Commander advised of additional personnel needs. Radio use will be monitored and alternate channels utilized if a need is indicated.

| | | |
|---------------------------------------|-----------------|------------|
| EMERGENCY/MAJOR INCIDENT RESPONSES | Document Number | GO 813 |
| | Effective Date | 08-05-11 |
| | Revisions | Underlined |
| | Page Number | 2 of 9 |
| | Approval: | HSK |

4.2.2. The field supervisor shall determine the need for a command post and shall have the discretion to set up a command post when the need arises.

4.2.3. The field supervisor shall provide updates on pertinent information to dispatch personnel and to the Watch Commander, as needed.

4.3. Member

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

4.3.2. Special Response Team (SRT) members may be requested by any member via Dispatch, if warranted.

4.3.3. Units not assigned to the scene will not respond but will remain in service and/or continue routine duties. Close attention should be given to the incident so that assistance can be given rapidly, if directed to do so.

| | | |
|---------------------------------------|-----------------|------------|
| EMERGENCY/MAJOR INCIDENT RESPONSES | Document Number | GO 813 |
| | Effective Date | 08-05-11 |
| | Revisions | Underlined |
| | Page Number | 3 of 9 |
| | Approval: | HSK |

5. PROCEDURES

5.1. Emergency Operation of Vehicles – Operation of emergency vehicles shall be in accordance with General Order 807, Emergency Vehicle Operation.

5.2. Alarms

5.2.1. The number of initial patrol units deployed to respond to an alarm will be determined by the Watch Commander on duty, based on the circumstances of the particular incident.

5.2.2. Alarms during business hours or when the business is normally occupied should be handled as follows:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

5.3. Major Incidents/Incidents in Progress

5.3.1. The Watch Commander shall assure that an adequate number of patrol units and supervisors are assigned, but should limit the number to only those necessary.

5.3.2. The on-scene supervisor shall monitor actual strength and keep the Watch Commander advised of additional personnel needs. Radio use will be monitored and alternate channels utilized if a need is indicated.

5.3.3. Units not assigned to the scene will not respond but will remain in service and/or continue routine duties. Close attention should be

| | | |
|---------------------------------------|-----------------|------------|
| EMERGENCY/MAJOR INCIDENT RESPONSES | Document Number | GO 813 |
| | Effective Date | 08-05-11 |
| | Revisions | Underlined |
| | Page Number | 4 of 9 |
| | Approval: | HSK |

given to the incident so that assistance can be given rapidly if directed to do so.

5.3.4. Commanders of the Traffic Enforcement Unit, Criminal Intelligence, and Criminal Investigation Division shall inform the Watch Commander of their personnel availability. Personnel shall not clear from the station to respond unless specific assignments are made by the Watch Commander to do so. The Field Supervisor and dispatch will be informed of the assignment by the Watch Commander.

5.3.5. Additional Coverage – If, due to the seriousness of the incident or crime, it is deemed necessary to warrant additional coverage, the following procedure will be initiated:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

5.3.6. Field Supervisor

- a. The Field Supervisor, upon receiving information on a major crime/incident, will assign specific duties and maintain communications with the Watch Commander and dispatch personnel. A field command post will be established at the discretion of the Field Supervisor.
- b. In districts with a Captain and one or two Sergeants, there may be no ranking officer on duty when an Emergency/Incident occurs. The senior officer shall be the field officer until properly relieved. Dispatch, upon being notified by an officer of an Emergency/Incident, shall immediately cause the district Captain to be notified. If the Captain is not available, then the Sergeant, followed by the Area Major.

| | | |
|---------------------------------------|-----------------|---------------|
| EMERGENCY/MAJOR INCIDENT RESPONSES | Document Number | GO 813 |
| | Effective Date | 08-05-11 |
| | Revisions | Underlined |
| | Page Number | 5 <i>of</i> 9 |
| | Approval: | HSK |

- c. Unassigned personnel will not enter the area of the incident without first checking with and receiving instructions from the Field Supervisor. Criminal Investigation Section personnel may be required to openly display a form of identification so that they can be immediately identified as police personnel. If, in the opinion of the Field Supervisor, the use of non-uniformed personnel would create a more serious safety hazard, those persons will be restricted from the area.

5.3.7. Watch Commander

- a. The Watch Commander is responsible and accountable for every aspect of their command. Upon receipt of information from the field of a major crime/incident, the Watch Commander will monitor the activity to determine additional needs. The Watch Commander will maintain control of patrol/non-patrol personnel and assignments, continually communicating with the field supervisor for up-to-date information.
- b. It will be the responsibility of the Watch Commander to notify the commander of the Patrol Section of any such incident and the intended plan of action as soon as possible. In the absence of the Watch Commander, the commander of the Patrol Operations Division will be notified. It is generally assumed that the Watch Commander will remain at the receiving desk or at dispatch.
 - The Watch Commander may notify section heads of the possible need for assistance from non-patrol personnel.
 - Section heads will then determine their available manpower and vehicle resources and supply the Watch Commander with personnel and vehicle availability.
 - The Watch Commander may then, as necessity demands, make further use of those persons.

| | | |
|---------------------------------------|-----------------|---------------|
| EMERGENCY/MAJOR INCIDENT RESPONSES | Document Number | GO 813 |
| | Effective Date | 08-05-11 |
| | Revisions | Underlined |
| | Page Number | 7 <i>of</i> 9 |
| | Approval: | HSK |

5.3.11. Duties After Arrival

- a. Department members assigned to in-progress crimes have a responsibility to perform certain functions prior to gathering evidence or other investigative acts. The major functions are as follows:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

5.3.12. Summary of Emergency Operation Procedures

- a. Get there as quickly as possible with safety.
- b. The speed will be kept to a level which will allow the driver to avoid hazards which are reasonably anticipated.
- c. When operating an emergency vehicle, be sure that the emergency lights are on and that siren is being used.
- d. Remain alert and exercise due care for the safety of the public.

| | | |
|---------------------------------------|-----------------|---------------|
| EMERGENCY/MAJOR INCIDENT RESPONSES | Document Number | GO 813 |
| | Effective Date | 08-05-11 |
| | Revisions | Underlined |
| | Page Number | 8 <i>of</i> 9 |
| | Approval: | HSK |

5.3.13. Discontinuance of Emergency Response

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- b. In any event, members will evaluate the conditions and circumstances faced in order to arrive at a proper decision.

5.3.14. Termination of Emergency Procedures – It will be the continued responsibility of the Field Supervisor, Watch Commander, or commander of the Patrol Section to evaluate the incident and when it appears that normal assignments can be resumed, will clear the units and the air for normal operations.

5.4. Emergency Assistance to Outside Agencies – Upon receiving a request for assistance from an outside agency, the Watch Commander will determine the amount of personnel/equipment which can be deployed. Depending upon the nature of the incident, call-back procedures may be initiated.

5.4.1. A Field Supervisor will be designated by the Watch Commander.

5.4.2. The Field Supervisor will maintain control and direct supervision of the department personnel involved in the incident with the cooperative effort of the person in charge from the outside agency.

- a. At any time when the operations may become contrary to the policies and standard operating procedures of this department, the Watch Commander will be immediately notified.

| | | |
|---------------------------------------|-----------------|---------------|
| EMERGENCY/MAJOR INCIDENT RESPONSES | Document Number | GO 813 |
| | Effective Date | 08-05-11 |
| | Revisions | Underlined |
| | Page Number | 9 <i>of</i> 9 |
| | Approval: | HSK |

- b. The Watch Commander may, under these conditions, withdraw assigned personnel.
- 5.4.3. If the agency requires more assistance than our field officers can provide, the commander of the Patrol Division may, at his discretion, deploy non-patrol personnel.
- 5.4.4. The Field Supervisor or Watch Commander will determine when assistance is no longer needed. Regular duties should be resumed as soon as possible.