1. **PURPOSE**

   The purpose of this policy is to establish the succession of command within the department in the absence of the Police Chief.

2. **PERSONS AFFECTED**

   All department personnel.

3. **POLICY**

   It shall be the policy of the Hawai‘i Police Department that there be established a specific succession of command in the temporary absence of the Police Chief.

4. **RESPONSIBILITIES**

   4.1. An Acting Police Chief shall be particularly careful to carry out the orders of the Police Chief as previously given. Such orders shall not, except in cases of extreme emergency, be countermanded or set aside; and when such action is taken, he shall report in writing to the Police Chief his reasons in each instance.

   4.2. The power to appoint, promote, demote, or dismiss within the department shall be extended to the Deputy Police Chief in the absence of the Police Chief.

5. **PROCEDURES**

   5.1. Whenever the Police Chief is absent from active duty and during which time he may, or may not, be receiving pay, the Deputy Police Chief; the Assistant Chief, Administrative Bureau, in order named respectively, shall perform all the duties of the Police Chief.

   5.2. In the absence of the Police Chief, Deputy Police Chief, and Assistant Chief, Administrative Bureau, the acting Police Chief shall be the senior Assistant Chief on active duty.