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| EMPLOYEES' RETIREMENT | Document Number | GO 408 |
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1. PURPOSE

The purpose of this policy is to establish the employee's participation in the retirement system as it relates to service with the department.

2. PERSONS AFFECTED

All department personnel.

3. POLICY

It shall be the policy of the Hawai'i Police Department that all employees appointed for more than 90 days with at least fifty percent full time employment shall become members of the Employees' Retirement System as contributory members upon entry into service.

4. CONTRIBUTIONS

Members' contributions and benefits shall be as provided by the Hawai'i Revised Statutes.

5. DESIGNATION OF BENEFICIARIES

5.1. Upon applying for membership, an employee is required to designate the beneficiaries whom he desires to receive the benefits payable upon his death.

5.2. One or more persons may be designated. Family relationship is not required.

5.3. The marriage or divorce of the member or the death of a named beneficiary voids these designations. Members should keep beneficiary designations current and change their designations and circumstances as their personal choice may require.

6. APPLYING FOR BENEFITS

6.1. The benefits provided by the Retirement System must be applied for in every case on proper forms furnished by the system.

6.2. Members may consult the department's Fiscal Officer for advice and assistance in applying for benefits.