1. **PURPOSE**

   The purpose of this policy is to ensure that patrol vehicles are used for official purposes only.

2. **PERSONS AFFECTED**

   All sworn personnel.

3. **POLICY**

   It shall be the policy of the Hawai‘i Police Department that official vehicles, including subsidized police vehicles on official duty, shall be used for official police purposes only.

4. **DEFINITIONS**

   Patrol Car – For the purpose of this general order a patrol car is one which is used by a member for official purposes and/or for which the member receives a cash automobile allowance.

5. **RESPONSIBILITIES**

   5.1. Members – Members, whether operating department-owned vehicles or police subsidized vehicles, shall comply with the requirements of this directive.

   5.2. Supervisors – Supervisors shall monitor compliance with this directive for those under their command. Commanders may also allow certain exceptions to this directive when special conditions exist.

6. **PROCEDURES**

   6.1. Transporting Hitchhikers – Members shall not transport hitchhikers in patrol cars except under extreme conditions when it would be inhumane to do otherwise.

   6.2. Transporting Family – Except for some direct police purpose or by permission of their commanding officers, members shall refrain from transporting members of their family in patrol cars during duty hours (not including meal time).

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6.3. Transporting Females – Except for police purposes, females shall not ride or be transported as passengers in patrol cars. Members transporting females shall report the vehicle's odometer reading to the police dispatcher upon beginning the trip. Upon arrival at the destination, members shall again report the vehicle odometer reading to the police dispatcher.

6.4. Transporting Public Officials – Members should not make a practice of transporting public officials for non-official purposes.

6.5. Passengers in Emergency Vehicles – Officers operating emergency vehicles on duty shall not permit passengers to ride, except when necessary in the accomplishment of an essential police objective or when authorized by a superior officer.